



Pennsylvania  
Association of  
REALTORS®

The Voice for Real Estate®  
In Pennsylvania

500 North 12<sup>th</sup> Street  
Lemoyne, PA 17043-1213  
800.555.3390 toll-free  
717.561.1303 phone  
717.561.8796 fax  
[www.pref.biz](http://www.pref.biz)

## MINI-GRANT APPLICATION GUIDELINES

The Pennsylvania REALTORS® Education Foundation (PREF) offers a mini-grant for projects or programs that support the mission of PREF and that benefit the Pennsylvania real estate industry.

The Pennsylvania REALTORS® Education Foundation enhances the professionalism and profitability of real estate licensees in the Commonwealth of Pennsylvania by funding and supporting industry research and the development of timely, relevant and practical educational tools and projects.

Mini-grants up to \$500 are available to individuals, organizations or associations.

PREF requests that a final report on the results of the project be submitted to the Foundation within 30 days of completion of the project.

### WHO MAY APPLY

Grants are available to individuals, organizations, or associations with a demonstrated success in providing the type of program, project or service for which they are seeking funding. Documentation of any other current or pending source(s) of funding for the project must be provided at time of application.

### APPLICATION PROCESS

To apply, complete the following application and submit it to PREF by mail or e-mail. Please write or type your responses directly onto the form. Provide sufficient information to enable the PREF Grant Award Selection Task Force to have a clear understanding of your project.

Address questions to Samantha Neely at [sneely@parealtor.org](mailto:sneely@parealtor.org).

### SUBMITTING AN APPLICATION

Proposals, including application and budget, must not exceed three pages. Limit one application per project. Applicants will be notified of a decision within 90 days of application deadlines. If approved, applicants should receive funds within 30 days.

After completing the application, please e-mail it to: [sneely@parealtor.org](mailto:sneely@parealtor.org) or mail to:

PREF  
500 North 12<sup>th</sup> Street  
Lemoyne, PA 17043-1213



## PREF MINI-GRANT APPLICATION

Date of Application \_\_\_\_\_

Legal Name of Organization OR Individual Applying: \_\_\_\_\_  
(Should be the same as on IRS determination letter and as supplied on IRS Form 990)

Year Founded: \_\_\_\_\_ Current Annual Operating Budget: \$ \_\_\_\_\_

Federal Tax ID# \_\_\_\_\_

Executive Director: \_\_\_\_\_

Contact Person/Title  
(if different from Executive Director): \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone(s) \_\_\_\_\_ Fax \_\_\_\_\_

Website URL: \_\_\_\_\_

Email (of contact person): \_\_\_\_\_

Project Name: \_\_\_\_\_

Beginning and Ending  
Dates of Project: \_\_\_\_\_

Amount Requested: \$ \_\_\_\_\_ Total Project Cost: \$ \_\_\_\_\_

Are you currently applying for and/or receiving funding for the project from another source? If so, identify source and amounts below:

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

Geographic Area in PA Served: \_\_\_\_\_

Signature:

Individual Applicant - Typed Name: \_\_\_\_\_

Signature: Executive Director: \_\_\_\_\_ Date: \_\_\_\_\_

Typed Name and Title: \_\_\_\_\_

*Attach up to two additional pages including project description and budget. Provide sufficient information to enable the PREF Grant Award Selection Task Force to have a clear understanding of your project. Show the total budget for the program/project as well as the specific amount you are requesting from PREF.*